



# Town of Biscoe

110 West Main Street, Biscoe, North Carolina 27209  
(910) 428-4112 ph. / (910) 428-2914 fax

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## Disconnection of Service Request Form

To disconnect your utility service with the Town of Biscoe, please complete this form in full. Incomplete forms will not be processed.

### Important Notes:

- A final bill will be mailed to the forwarding address provided below.
- The primary account holder will be held responsible for all water usage until the disconnection request is processed and finalized.
- Depending on the date of account finalization, you may receive two bills after moving out: your regular monthly bill and a final bill that reflects any remaining balance.

**Account Holder's Name:** \_\_\_\_\_

**Service Address:** \_\_\_\_\_

**Account Number:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ **Date of Disconnection:** \_\_\_\_\_

**Forwarding Address:** \_\_\_\_\_

**Contact Phone Number:** \_\_\_\_\_

\_\_\_\_\_  
*Account Holder's Signature:*

\_\_\_\_\_  
*Date:*