



Town of Biscoe

110 West Main Street, Biscoe, North Carolina 27209
(910) 428-4112 ph. / (910) 428-2914 fax

Extension Request Form

Customers are allowed up to three (3) extensions per year. To qualify, a payment must have been made in the last 30 days or at the time of request. The minimum payment required is 25% of the past-due balance, plus a \$10.00 late fee.

Important Notes:

- Submission of this form does not guarantee approval.
- The form must be submitted at least 72 working hours before disconnection.
- If approved, the total account balance (including current charges) will be due by the 20th of the following month.

Account Holder's Name: _____

Service Address: _____

Account Number: _____ - _____ - _____ **Bill Date:** _____

By signing, I understand that failure to pay the full balance by the agreed date will result in service disconnection. A \$35.00 fee will apply. No additional time will be given on extensions.

Account Holder's Signature:

Date: